Mariam Faiza

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22nd September 2017

Villa greens Ltd.

Ruaka Joe’s Complex

info@villagreens.co.ke

Dear Sir/Madam

 **Re: Notice of intent to vacate Mesan apartment**

This letter is to inform the landlord and the apartment manger my intention to vacate the apartment on next month before 10th 2017, considering I entered on date 15th 4 months ago 2017

I have concluded to vacate the premises due to some reasons that have risen often to both the landlady and the management and till now they have not been attended since I got in the premises. This is some of the reasons that have forced me to vacate the premises after untirerly reporting to the landlady and the management of the issues affecting my comfort as a tenant in the apartment:

* Sewage burst on my balcony frequently.
* Rats and lizards entering the house from the stored trash outside the house considering I stay ground floor.
* Bathroom drainage and after repairing the wall pipe it was left unattended.
* Lack of security i.e. watchman at night and my car side mirrors were stolen last month in the apartment.
* Sharing of electricity meter causing abnormal consumption of tokens.
* Packing issues with other tenants due to the trash stored at the parking.

Please advise me on when my security deposit of Ksh 21,000 will be refunded to me as and if you will deduct any amount you must provide me with an itemized statement of all charges considering I deed some of the repairs, considering i couldn’t stay in the house with the damages and had raised the issue severally and were not attended. I have attached the copy of receipts.

Very truly yours

Mariam Faiza

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